



**November 14, 2011 Board of Education
Work Session**

11/14/2011 4:00:00 PM

JP Knapp Professional Learning Center Meeting
Room

2966 Caratoke Highway
Currituck, NC 27929

Meeting Minutes

Printed : 11/17/2011 2:57 PM EST

No Attendees

A. No Prepay Payroll Policy

Kelly McClellan, Finance officer, informed the Board of the state's no prepay payroll policy. School districts are still waiting for technical information from the state. However, it is recommended to start advising employees of the changes that will begin with the start of the next school year. The Board agreed.

B. Transportation Concern

The Board and a parent discussed the issue of a bus or buses arriving late at MMS. The Board discussed allowing students enough time to eat breakfast before the start of class. Second chance breakfast opportunities are being offered during school announcements. The Transportation Dept. will review and modify the bus route as needed.

C. Automotive Facility Expansion (Costs)

The Board and administration discussed the bidding and costs of the automotive program expansion. Approval to appropriate funds for the project will be added to the November 14th BOE meeting agenda. The system will request three construction bids.

D. Student Travel Club and Overseas Travel

Superintendent Sholar informed the BOE that based on the recommendation from the schools' attorney, student trips originating from clubs should fall under school sponsored rather than non-school sponsored. The Board discussed liability concerns especially with overseas trips. The Board has requested to see all liability documents, permission slips, and itineraries before trips.

E. School Improvement Plans

SIP's for JP Knapp Early College, CCHS, and CCMS were presented. Details for the plans can be found on the district's eBoard site. JPK will provide grading and course data to the Board. Regarding CCMS, Dr. Dobney recommended in additions to rewarding honor students, rewarding all students who have made significant improvements in their grades.

1. JPK Early College
2. Currituck County High School
3. Currituck County Middle School

F. Informational Only

1. Field Trip Requests - not overnight

G. Board Approval and Employment Recommendations

The Board and Anne Mackin, Director of Human Resources, discussed the process of reviewing employment recommendations. In an effort to quickly fill needed positions; HR will contact and email the Board with the recommendation allowing no more than 3 days for Board to respond. The personnel report will be placed on the following BOE agenda for action.

Chairperson

Secretary